

Microbusiness Center

Funded through a generous grant from the John S. and James L. Knight Foundation



The Microbusiness Center at the Akron-Summit County Public Library provides accessible business training, educational resources and individualized direction to business owners, entrepreneurs and students.

Free Co-Working Space

The co-working space is free to use and open during regular library hours. The space can be open as early as 8 am.

The open, modern work-space is 1000 square feet with free Wi-Fi, mobile furniture, standing workstations, white board, projector, copier/scanner and enclosed meeting room.

An application & orientation are required to use the co-working space. Call or text Linda Hale for information at 330-802-0839.



Maker Space

Design Computers with Adobe Creative Cloud • 3D Printer
• Laser Cutter/Engraver, Vinyl Printer (banners, signage, window decals) • T-Shirt Press • Media-Transfer Station
• Audio Recording Studios • Green Screen Video Recording Studio • Portable Photo-Studio • Photo Printer
• Button/Magnet Maker • Sewing & Embroidery Machines
• Silhouette • Passport Service • Notary

Equipment is free to use. A materials/document fee may be required. Call the TechZone for info 330-643-9145.



Business Training

Intellectual Property & Patent Workshops-330-643-9075
Computer Classes-330-643-9145
Business Research & Non-Profit Workshops -330-643-9020
Caffeinated Ideas & Business Model Canvas Engagement Sessions—See back of this flyer for details

Business, Arts and Community resource agencies often teach additional classes and workshops in the Microbusiness Center.

Call or Text Linda Hale for information at 330-802-0839.

Classes, Workshops and Meetings Schedule

July-December 2018 – Call Linda Hale for details 330-802-0839

Non-Profit Series

9:30-Noon, Meeting Rooms 2AB
—330-643-9020

Tuesday, October 2

Introduction to Finding Grants

Are you new to the field of grantseeking? Discover what funders are looking for in nonprofits seeking grants and how to find potential funders in this introductory course.

You will learn the 10 most important things you need to know about finding grants, including:

- Who funds nonprofits and what are their motivations.
- What do funders really want to know about the organizations they are interested in funding.
- How do you identify potential funders and make the first approach.
- Additional free resources and a tutorial on Foundation Directory Online Professional

Wednesday, October 17

Introduction to Proposal Writing

Are you new to proposal writing or want a quick refresher? If so, you don't want to miss one of our most popular classes!

This class will provide you with an overview of how to write a standard project proposal to a foundation. It will include:

- The basic elements of a proposal
- The “do’s” and “don’ts” of writing and submitting a proposal
- How to follow up whether the answer is yes or no

Introduction to Project Budgets

Are you ready to start fundraising for your project or idea, but don't know what and how much to ask for? If preparing a budget for your foundation grant is holding you back, come learn the basic elements of how to draft a project budget with confidence.

This class will provide you with step-by-step instructions on how to generate a standard project budget for a foundation proposal. We will discuss:

- The basic components of a project budget including income and expenses
- How to estimate the realistic cost of a project
- What other financial documents you may also need to submit with your proposal

Business Research Essentials 6:30-7:30 pm
Computer Lab
—330-643-9020

Register at [https://
ResearchEssentials.Eventbrite.com](https://ResearchEssentials.Eventbrite.com)
or call 330-643-9020

Thursday, October 4
Thursday, November 1

Modernize Your Resume Workshop
Wednesday, September 26
5:30-6:30 pm,
Meeting Room 1

Attendees are encouraged to bring their laptops and resumes. Instructor will be available at the conclusion to give brief content review sessions to individuals.

Introduction to Intellectual Property
6:30-7:30 pm, Meeting Rooms—330-643-9075

Tuesdays, September 11,
October 9, November 13,
December 11

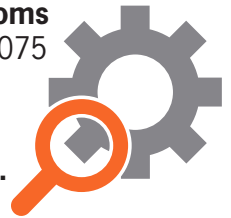
Introduction to Patents & Patent Searching
10:15 am-Noon Meeting Rooms
—330-643-9075

Saturdays, September 15,
October 13, November 17,
December 15

Akron Inventors' Club
6-7:30 pm in the Meeting Rooms
—330-643-9075

Second Thursday of each month.

Free and open to anyone with an interest in innovation.



Caffeinated Ideas
9-10am in the Microbusiness Center
—330-802-0839

Second Tuesday of each month, Register at [https://
CaffeinatedIdeas.Eventbrite.com](https://CaffeinatedIdeas.Eventbrite.com)
Test Drive your business idea with local mentors and business owners.

Business Model Canvas Engagement Sessions 10:30-11:30 am
in the Microbusiness Center
—330-802-0839

Second Tuesday of each month, Register at [https://
AkronBMC.Eventbrite.com](https://AkronBMC.Eventbrite.com)
Use the Business Model Canvas design template to validate your value proposition and map out your business model.



Akron-Summit County Public Library

Business & Government Division
60 S. High Street, Akron, OH 44326
www.akronlibrary.org

330-643-9020